

# EARLY CHILDHOOD PROGRAM REGISTRATION

Date of Application:	Start Date:
Center to Attend: <input type="checkbox"/> E. H. Early Learning Center (East Hartford) <input type="checkbox"/> Growing Tree (Hartford) <input type="checkbox"/> Creative Nursery School (Manchester) <input type="checkbox"/> Elmwood Early Learning Center (West Hartford)	
Child's Legal Name:	Nickname: <input type="checkbox"/> Male <input type="checkbox"/> Female
Date of Birth:	Child's Home Phone:
Home Address:	Zip Code:
Parent/Guardian's Name:	Parent/Guardian's Name:
Relationship to child:	Relationship to child:
Email Address:	Email Address:
Home Address:	Home Address:
Home Phone:	Home Phone:
Cell Phone:	Cell Phone:
Employer:	Employer:
Occupation:	Occupation:
Work Address:	Work Address:
Work Phone:	Work Phone:
Work schedule:	Work Schedule:
Child's race/ethnicity: <input type="checkbox"/> African American/Black <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic/Latino(a) <input type="checkbox"/> Multi Racial <input type="checkbox"/> Native American <input type="checkbox"/> Other/Unknown <input type="checkbox"/> Prefer not to answer	
Please enclose a \$50.00 deposit that will be applied to the first tuition payment. (An additional one-time \$50 registration fee will be required for any new family to our program.) A CURRENT YWCA MEMBERSHIP IS REQUIRED TO PARTICIPATE IN THE PROGRAM. <b>All tuition deposits, registration, and membership fees are non-refundable unless the program is cancelled.</b> All programs are subject to minimum enrollment.	
<b>Weekly payments are due the Friday before care is provided at the following centers:</b> <i>East Hartford Early Learning Center, Growing Tree, and Elmwood Early Learning Center</i>	
<b>Monthly payments are due on the 20<sup>th</sup> of the preceding month at the following center:</b> <i>Creative Nursery School</i>	
<b>Please contact the center directly for information about rates:</b>	
<ul style="list-style-type: none"> <li>• East Hartford Early Learning Center: (860) 291-2700</li> <li>• Hartford - Growing Tree: (860) 548-2003</li> <li>• Manchester Creative Nursery School: (860) 645- 2240</li> <li>• West Hartford - Elmwood Early Learning Center: (860) 233-7906</li> </ul>	

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

<p><b>Does your child have allergies to:</b></p> <p>Food (types): _____</p> <p>Medication (types): _____</p> <p>Other (types): _____</p> <p>Severity and type of reaction? _____</p>	
<p><b>Does your child take any medicine regularly?</b></p> <p>If so, what: _____</p> <p>When: _____</p> <p>How is this medication best given? _____</p>	
<p><b>Health Insurance Carrier:</b> _____</p>	
<p><b>Child's Doctor:</b> _____</p>	<p><b>Phone:</b> _____</p>

<p><b>EMERGENCY CONTACTS:</b> (Names of people authorized to pick up your child if you cannot be reached.)</p> <p><i>Must have at least 2 emergency contacts</i></p>		
<p><b>Name:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Home Phone:</b> _____</p>	<p><b>Relationship:</b> _____</p> <p><b>Cell:</b> _____</p>	<p><b>Work:</b> _____</p>
<p><b>Name:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Home Phone:</b> _____</p>	<p><b>Relationship:</b> _____</p> <p><b>Cell:</b> _____</p>	<p><b>Work:</b> _____</p>
<p><b>Name:</b> _____</p> <p><b>Address:</b> _____</p> <p><b>Home Phone:</b> _____</p>	<p><b>Relationship:</b> _____</p> <p><b>Cell:</b> _____</p>	<p><b>Work:</b> _____</p>

**PLEASE NOTE:** It is the parent's responsibility to inform the staff of changes in any of the above information.

I hereby authorize the above persons to pick up my child from the YWCA program site. If there are any changes in these arrangements I will let the Director know with advanced written notice.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The YWCA of the Hartford Region welcomes applications from all families.  
We provide an inclusive educational environment.*

# AUTHORIZATION/ AGREEMENT

CHILD'S NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

I grant permission for my child to use all the play equipment and participate in all the activities of the program, except as otherwise noted here: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I hereby allow my child to be videotaped or photographed in projects related to the program. I understand that I will be notified prior to the event if the photos or taping are to be shown and/or used outside of the YWCA of the Hartford Region, Inc.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I am aware that it is my responsibility to inform the YWCA, in writing, of any concerns which may affect the care of my child.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

I understand that any inaccurate or incomplete information provided may result in immediate dismissal.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

In the event my child develops a medical problem which the YWCA personnel feel needs the prompt evaluation of a physician, and the staff is unable to contact either myself or those persons whom I have designated as emergency contacts, I authorize the YWCA of the Hartford Region personnel to contact my child's physician and/or arrange for my child to be taken to the nearest medical facility and receive necessary treatment. I further understand that I will be responsible for any medical and transportation costs incurred.

In the event of a ***medical emergency*** occurring while my child is attending the YWCA of the Hartford Region program, I understand that the following procedure will be followed:

1. The staff, after determining that a medical emergency exists, will call 911. If necessary, appropriately trained YWCA staff will perform CPR and/or other first aid measures until Emergency Medical Technicians (EMT) arrive and the child is taken to the nearest hospital appropriate to the emergency situation, as determined by the EMT's.
2. The staff will telephone a parent to inform him or her of the situation and request that the parent immediately meets the child in the Emergency Room of the hospital designated by the EMT's. If a parent cannot be reached, staff will attempt to telephone "emergency contacts" that the family has provided.
3. Staff will arrange for transportation by ambulance to the Emergency Room designated. A staff member will accompany the child and stay at the hospital until the parent arrives.

***If*** the EMT's determine that there is a choice of hospital to which the child may be transported, my preference is:

Connecticut Children's Medical Center

St. Francis Hospital

Hartford Hospital

Other: \_\_\_\_\_

Manchester Memorial Hospital

Name of Hospital

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# STUDENT HISTORY

The YWCA of the Hartford Region strives to support your child's well being in all aspects of our program. If there is anything about your child's physical, emotional or psychological history that will assist us in working with your child, we ask that you provide us with complete information in advance of enrollment.

*Please answer all questions completely*

Parents/Guardians: <input type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Divorced <input type="checkbox"/> Living Together <input type="checkbox"/> Prefer not to answer		
Does your child have any siblings?		
Name: _____	Date of Birth: _____	
Name: _____	Date of Birth: _____	
Name: _____	Date of Birth: _____	
Please list other people living in your home:		
Name: _____	Relationship: _____	Age: _____
Name: _____	Relationship: _____	Age: _____
Name: _____	Relationship: _____	Age: _____

## Language

Primary language spoken in your home:	
Does your child speak English? <input type="checkbox"/> Yes <input type="checkbox"/> No	Understand English? <input type="checkbox"/> Yes <input type="checkbox"/> No
What sounds or words is your child using?	

## Physical Background

Has your child had any serious illness, operations, or accidents since birth? <input type="checkbox"/> Yes <input type="checkbox"/> No	
What health problems has your child had in the past?	
Describe your child's current health:	
Does your child have any physical medical condition or limitations? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain:	
Does your child have P.E. Tubes? <input type="checkbox"/> Yes <input type="checkbox"/> No	When were they inserted?
Has your child ever been hospitalized? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, why and when?
How do you know when your child does not feel well?	
Does your child have any recurring chronic illness or health problems? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Does your child have a medical condition which has been diagnosed? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, explain:	

CHILD'S NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

Has your child had a vision screening? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any vision concerns?
Has your child had a hearing screening? <input type="checkbox"/> Yes <input type="checkbox"/> No	Are there any hearing concerns?
Do you have any concerns about your child's overall development? If so, what are they?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How many hours of sleep does your child get each night?	
Does your child take a nap during the day? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, how long?

### Relationships and Interests

How does your child get along with other children?	
Does your child have a favorite toy, special interest or hobby? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, please list:
How does your child get along with other adults?	
How does your child react to redirection/positive behavior guidance technique?	
How does your child express his/her feelings?	
How does he/she react to frustration?	
Does your child have any fears or concerns? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what?

### Toileting

Is your child toilet trained? <input type="checkbox"/> Yes <input type="checkbox"/> No
What is your child's terminology for urination and/or bowel movement?
What are your child's regular bowel and bladder patterns?
How does your child indicate his/her toileting needs?
When do accidents usually occur?
What is your child's reaction to a toileting accident?
Any other information regarding toileting?

### Eating

Has your child had any feeding/eating problems? <input type="checkbox"/> Yes <input type="checkbox"/> No	If so, what are they?
Does your child have a good appetite and healthy interest in food? <input type="checkbox"/> Yes <input type="checkbox"/> No	

What are your child's favorite foods?
What foods does your child dislike?
Have you noticed any sensitivity to particular foods?
Are there any foods your child should not have?
Does your child use table utensils? <input type="checkbox"/> Yes <input type="checkbox"/> No

**Separation**

Has your child ever been separated from you for a long period of time? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, how long:
Has your child ever been in a home day care, center based day care, preschool group or other group program? <input type="checkbox"/> Yes <input type="checkbox"/> No
How does your child react to separation?
How do you want us to handle separation the first few weeks your child is in the program?
What suggestions do you have for us to help your child adjust to this program?
How do you comfort your child?
Is there any other information you would like the staff to know about your child?

**PLEASE NOTE:** It is the parent's responsibility to inform the staff of changes in any of the above information.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_